Legal & Compliance Intern in Privacy law

We are looking for a bright **Legal & Compliance Intern** to join our People & Business Organization team based in Louvain-la-Neuve.

Who we are

N-SIDE is a deeptech company that empowers organizations in the life sciences and energy sectors to make better decisions and optimize the use of critical resources.

In <u>Life Sciences</u>, we use **innovative technologies** to **streamline the supply chain of hundreds of clinical trials** around the world. Which leads to **waste reduction, faster-commercialization** of new treatments (such as Covid-19 or cancer), and **reduction in patient** risks. We bring hope to patients and to our planet!

We work with **top 10 pharmaceutical companies** in the world such as AstraZeneca, Boehringer Ingelheim or Sanofi.

What you'll do:

As a **Legal & Compliance intern**, you will be supporting our Legal and Compliance teams:

- Improve the current obligation management process (by analysing individual contracts that are signed by N-SIDE- including Supplier and Customer contracts, and document several types of obligations)
- Understanding the obligations that need to be tracked, understanding and evaluating the need for tracking certain obligations
- Supporting the company's Privacy team (GDPR) and Compliance Initiatives
- Assist the Legal & Compliance team with their daily operations
- Help create strong foundations for new processes set up

About you

- You are currently enrolled in a degree in Law;
- You have good time management skills;
- You are able to navigate tasks autonomously;
- You are comfortable working with Microsoft Tools like Word and Excel;
- You are able to 'hit the ground running' and be ready to quickly jump into projects;
- You are a team player, and you like to take on new challenges;
- Strong interest in GDPR (an experience in GDPR related projects is a plus);
- You have strong problem solving skills to identify potential problems and to find solutions quickly to keep things on track;
- You are eager to learn and collaborate with different colleagues;

Travel: 0%

Start date: January/February 2025. The internship should be between 2-3 months.

Our offer

- Apply newly learned skills
- Use your educational background to assist our team while also learning on-the-job experience

Please note this is an unpaid internship and you need to be a student to be eligible to apply to internships at N-SIDE.

At N-SIDE, we develop leaders. What's important for us is that you grow and learn, because we care about you, which is N-SIDE's hallmark. You'll learn among our incredibly smart, collaborative and hardworking N-SIDErs.

You will be part of a fun and flexible work environment in which creativity, freedom and initiative are rewarded. You will join an innovative, dynamic and multicultural company certified as one of the <u>Best Workplaces</u> in Belgium, <u>Great Place to Work 2022</u> and <u>B Corporation</u>.

At N-SIDE we value diversity. All candidates will be treated equally without regard to race, color, religion, sex, age, sexual orientation, citizenship, disability, gender identity, marital or family status, veteran status or any other legally protected basis, in accordance with applicable law. N-SIDE will not tolerate discrimination or harassment based on any of these characteristics.

Motivated to join our team and bring N-SIDE to the next level?

We are looking forward to receiving your application!

We are committed to respecting your privacy and protecting your personal data, including any information which allows us to identify you as an individual person. N-SIDE uses the applicant's personal data in a fair and lawful manner. N-SIDE collects and processes personal data in accordance with the privacy statement available in the <u>privacy policy</u>. Personal information (applicant data) submitted by an applicant will only be used by N-SIDE to ensure an effective recruitment process and will be used for recruitment purposes only.