

Allianz maintains several investment vehicles (Allianz LuxCos) for alternative assets on behalf of the Allianz insurance companies. To administrate and manage these investment portfolios of more than 30bn Euros for equity, real estate and infrastructure in Luxembourg, a team of investment professionals was set up, providing investment management, accounting, controlling, legal and other operational services.

Job purpose/role

We are searching for a Tax Compliance and Tax Reporting Intern to join this team in Luxembourg on a full-time basis.

Tax Compliance:

Preparation and assistance with direct and indirect tax compliance for Luxembourg domiciled companies and partnerships of the Allianz Group
Coordination and assistance of foreign tax compliance obligation of Luxembourg domiciled companies
Communication with Luxembourg tax authorities
Review of tax assessments, tax advance payments etc. and close communication with responsible accounting teams

Tax Reporting:

Active support of the accounting and tax reporting team with IFRS tax reporting and Country by Country Reporting (CbCR) / Tax Transparency Report (TTR) as local part of the worldwide Allianz Group (Tax) Reporting

Risk Management:

Identification and assessment of uncertain tax positions, preparation and handling of tax audits regarding topics and controversies in assigned area
Analysis of tax assets / attributes and development and implementation of measures to increase underlying value

Key responsibilities

- Provide support and oversight of tax compliance; this will include but not be limited to:
- Preparation of annual corporation income tax returns
- Calculation and review of quarterly and annual tax provision
- Preparation of VAT returns
- Filing of VAT registration/de-registration
- Review and assessment of VAT status
- Review of tax assessments
- Preparation and assistance of foreign withholding tax refunds
- Ensure correct bookings and accruals related to tax
- Transfer pricing review
- Coordination and work with tax advisors and tax authorities
- Provide support to tax manager and lead tax related projects/ad hoc requests when required (e.g. implementation of ATAD or other new regulations)

- Coordinate and ensure proper tax reporting with the existing reporting tools and based on respective reporting guidelines

Key requirements/skills/experience

- Degree in Tax/Accounting/Finance, ACCA or other professional accounting accreditation is a plus
- Basic understanding of LuxGAAP and IFRS and deferred taxes
- Experience with SAP
- Fluent in English (written and spoken)
- MS-Office and in-depth MS-Excel skills
- Team player and ability to work autonomously